

Seminole County Sheriff's Office
Adopted Fiscal Year 2017/18 and 2018/19 Budget and Proposed Fiscal Year 2019/20 Budget Submission
3-Year Comparison Summary: Object Classification Level

	Base Year* FY2016/17	Sheriff's Budget			3 Year Change		Annualized Average	
		FY2017/18	FY2018/19	FY2019/20	\$ Change	% Change	\$ Change	% Change
General Fund Revenue	\$ 204,460,688	\$ 223,936,837	\$ 227,351,481	\$ 241,431,548	\$ 36,970,860	18.1%	\$ 12,323,620	6.0%
Ad Valorem Revenue	\$ 134,130,938	\$ 143,682,626	\$ 154,947,566	\$ 167,149,532	\$ 33,018,594	24.6%	\$ 11,006,198	8.2%
Personnel Services	\$ 97,734,634	\$ 101,479,000	\$ 109,041,000	\$ 113,449,000	\$ 15,714,366	16.1%	\$ 5,238,122	5.4%
Operating Expenditures	15,235,103	14,932,000	15,231,000	16,057,000	821,897	5.4%	273,966	1.8%
Capital Outlay	2,551,000	3,050,000	3,202,000	3,375,000	824,000	32.3%	274,667	10.8%
Contingency Reserve	160,000	160,000	160,000	160,000	-	0.0%	-	0.0%
CERTIFIED BUDGET	\$ 115,680,737	\$ 119,621,000	\$ 127,634,000	\$ 133,041,000	\$ 17,360,263	15.0%	\$ 5,786,754	5.0%
SRD Contract**	\$ 1,715,236	\$ 1,842,000	\$ 2,942,000	\$ 3,047,000	\$ 1,331,764	77.6%	\$ 443,921	25.9%
Dispatch Contracts**	\$ 1,360,000	\$ 1,360,000	\$ 1,791,000	\$ 1,854,000	\$ 494,000	36.3%	\$ 164,667	12.1%
Net Certified Budget	\$ 112,605,501	\$ 116,419,000	\$ 122,901,000	\$ 128,140,000	\$ 15,534,499	13.8%	\$ 5,178,166	4.6%
Annual % Increase***		3.4%	5.6%	4.3%				

* Utilizing FY2016/17 as the base year for comparison to reflect Sheriff Lemma's Budget submissions since taking office in 2017.

** School Resource Deputy and Dispatch contracts are entered into to provide services and the revenue received directly offsets the Sheriff's "Personnel Services" Budget. The expenditure budget is submitted gross of those offsetting revenues under account rules. During the 3-year period, in FY19, the contracts were modified significantly to increase the number of SRDs in Seminole County Public Schools and to include Lake Mary Dispatch services.

*** The Annual % Increase in the Sheriff's budget submission is calculated net of service contract revenue for comparative purposes to the increase in General Fund and Ad Valorem revenue for the same period.

Seminole County Sheriff's Office
Adopted Fiscal Year 2017/18 and 2018/19 Budget and Proposed Fiscal Year 2019/20 Budget Submission
Comparison Summary: Proposed Line Item Budget included in Proposed Budget Submission Page 20-23

	<u>FY2017/18</u>	<u>FY2018/19</u>	<u>FY2019/20</u>	<u>FY20 Compared to FY19</u>	
				<u>\$ Change</u>	<u>% Change</u>
<u>Personnel Services</u>					
Salaries and Wages	\$ 62,058,353	\$ 64,758,200	\$ 66,689,100	\$ 1,930,900	3.0%
Overtime	4,439,578	5,200,700	5,419,700	219,000	4.2%
Special Pay	397,970	409,200	415,000	5,800	1.4%
FICA Tax	5,142,366	5,438,900	5,726,300	287,400	5.3%
Retirement Contributions	11,864,770	13,391,700	14,398,100	1,006,400	7.5%
Life and Health Insurance	15,476,994	17,195,000	18,055,500	860,500	5.0%
Workers' Compensation	2,098,969	2,647,300	2,745,300	98,000	3.7%
Personnel Services (FY17 \$97,734,634)	<u>101,479,000</u>	<u>109,041,000</u>	<u>113,449,000</u>	<u>4,408,000</u>	<u>4.0%</u>
<u>Operating Expenditures</u>					
Professional Services	2,408,540	2,340,000	2,358,500	18,500	0.8%
Other Services	2,106,669	2,009,000	2,144,500	135,500	6.7%
Investigations	338,286	305,000	305,000	-	0.0%
Travel and Per Diem	37,800	35,000	44,800	9,800	28.0%
Communications Services	979,605	1,012,000	1,053,500	41,500	4.1%
Freight and Postage Services	23,339	18,000	18,300	300	1.7%
Utility Services	175,432	200,000	172,000	(28,000)	-14.0%
Rental and Leases	1,868,170	1,789,000	1,830,600	41,600	2.3%
Insurance	1,670,974	1,945,000	2,240,900	295,900	15.2%
Repair and Maintenance Services	1,122,568	953,000	991,400	38,400	4.0%
Printing and Binding	26,661	25,000	25,900	900	3.6%
Office Supplies	101,470	95,000	96,500	1,500	1.6%

Operating Supplies	3,586,003	4,035,000	4,256,300	221,300	5.5%
Publications, Subscriptions & Memberships	124,116	115,000	143,800	28,800	25.0%
Training	362,367	355,000	375,000	20,000	5.6%
Operating Expenditures (FY17 \$15,235,103)	14,932,000	15,231,000	16,057,000	826,000	5.4%
Capital Outlay					
Machinery and Equipment	3,050,000	3,202,000	3,375,000	173,000	5.4%
Capital Outlay (FY17 \$2,551,000)	3,050,000	3,202,000	3,375,000	173,000	5.4%
Other Uses					
Contingency Reserve	160,000	160,000	160,000	-	0.0%
Contingency (FY17 \$160,000)	160,000	160,000	160,000	-	0.0%
CERTIFIED BUDGET (FY17 \$115,680,737)	\$ 119,621,000	\$ 127,634,000	\$ 133,041,000	\$ 5,407,000	4.2%

Seminole County Sheriff's Office
Adopted Fiscal Year 2017/18 and 2018/19 Budget and Proposed Fiscal Year 2019/20 Budget Submission
Supplemental Detailed Comparison: To Proposed Line Item Budget included in Proposed Budget Submission Page 21-23

Line Item (Sub-Object) / Detail of line Item	FY2017/18	FY2018/19	FY2019/20	FY20 Compared to FY19	
				\$ Change	% Change
Professional Services					
Inmate Medical (includes medication)	\$ 1,706,600	\$ 1,700,000	\$ 1,700,000	\$ -	0.0%
Technology Services	486,400	400,000	400,000	C -	0.0%
Medical / Psychological Exams	75,000	95,000	120,000	D 25,000	26.3%
Legal	70,000	75,000	75,000	-	0.0%
Employee Assistance Program	25,800	30,000	30,000	-	0.0%
Counseling Services (PAY Program)	26,500	23,000	23,000	-	0.0%
Other	18,240	17,000	10,500	(6,500)	-38.2%
	2,408,540	2,340,000	2,358,500	18,500	0.8%
Other Services					
Inmate Food	1,281,281	1,350,000	1,350,000	-	0.0%
GPS Monitoring	475,000	325,000	415,000	E 90,000	27.7%
Prisoner Transport	117,600	135,000	135,000	-	0.0%
Facilities / Technology	200,748	156,000	193,000	F 37,000	23.7%
Fleet - Towing and Roadside services	15,780	25,000	25,000	-	0.0%
Other Services	16,260	18,000	26,500	8,500	47.2%
	2,106,669	2,009,000	2,144,500	135,500	6.7%
Investigations					
Investigative Supplies & Other Services	187,086	175,000	175,000	-	0.0%
Abuse/Rape Victims	75,000	50,000	50,000	-	0.0%
Communications / Technology	26,200	30,000	30,000	-	0.0%
Forensics - DNA Services	25,000	25,000	25,000	-	0.0%
Investigative Funds	25,000	25,000	25,000	-	0.0%
	338,286	305,000	305,000	-	0.0%
Travel and Per Diem	37,800	35,000	44,800	9,800	28.0%

Communications Services

Phone Services (all types)	476,000	488,000	490,500	2,500	0.5%
Aircard Services	360,000	404,000	418,000	14,000	3.5%
Network Services & Other	143,605	120,000	145,000	25,000	20.8%
	979,605	1,012,000	1,053,500	41,500	4.1%

Freight and Postage Services

	23,339	18,000	18,300	300	1.7%
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Utility Services

	175,432	200,000	172,000	(28,000)	-14.0%
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Rental and Leases

Facilities	1,227,826	1,148,000	1,180,000	F 32,000	2.8%
Fleet	428,400	425,000	455,600	G 30,600	7.2%
Technology	184,464	191,000	190,000	(1,000)	-0.5%
Other	27,480	25,000	5,000	(20,000)	-80.0%
	1,868,170	1,789,000	1,830,600	41,600	2.3%

Insurance

Liability	915,000	1,150,000	1,295,000	145,000	12.6%
Auto	510,000	535,000	556,000	21,000	3.9%
Helicopters	100,000	106,600	111,000	4,400	4.1%
Medical Malpractice	85,035	88,000	80,000	(8,000)	-9.1%
Building Contents Insurance	-	-	148,400	148,400	100.0%
Other Various	35,439	39,900	23,000	(16,900)	-42.4%
In Line of Duty Death	25,500	25,500	27,500	2,000	7.8%
	1,670,974	1,945,000	2,240,900	A 295,900	15.2%

Repair and Maintenance Services

Fleet: Routine, Tires, Brakes, Repairs, Towing, Tags	736,100	615,000	700,000	G 85,000	13.8%
Aviation	176,130	151,000	100,000	K (51,000)	-33.8%
Facilities	127,000	100,000	100,000	-	0.0%
Special Ops	71,338	60,000	65,000	5,000	8.3%
Technology	12,000	27,000	26,400	(600)	-2.2%
	1,122,568	953,000	991,400	38,400	4.0%

Printing and Binding	26,661	25,000	25,900		900	3.6%
Office Supplies	101,470	95,000	96,500		1,500	1.6%
Operating Supplies						
Fuel	977,000	1,225,000	1,300,000	B	75,000	6.1%
Technology Applications, Licenses, Agreements	1,052,366	1,364,000	1,536,000	C	172,000	12.6%
Technology Equipment and Supplies	397,411	333,000	300,000	C	(33,000)	-9.9%
Uniforms, Protective Equipment & Other Equip	325,000	325,000	400,000	H	75,000	23.1%
Inmate Uniforms & Supplies	284,934	285,000	292,000		7,000	2.5%
Ammunition	252,020	230,000	207,000	H	(23,000)	-10.0%
Special Operations	91,802	108,000	50,000	H	(58,000)	-53.7%
Jet Fuel	100,000	100,000	100,000		-	0.0%
Canines	37,000	35,000	41,300		6,300	18.0%
Weapons and Tasers	68,470	30,000	30,000		-	0.0%
	3,586,003	4,035,000	4,256,300		221,300	5.5%
Publications, Subscriptions and Memberships	124,116	115,000	143,800		28,800	25.0%
Training						
Training	287,367	285,000	305,000	I	20,000	7.0%
Educational Assistance / Sponsorship	75,000	70,000	70,000		-	0.0%
	362,367	355,000	375,000		20,000	5.6%
Operating Total (FY17 \$15,235,000)	14,932,000	15,231,000	16,057,000		826,000	5.4%
Machinery and Equipment						
Fleet	1,021,824	1,000,000	1,125,000	J	125,000	12.5%
Aviation	806,574	817,000	619,700	K	(197,300)	-24.1%
Technology	753,418	945,000	1,089,400	L	144,400	15.3%
Special Operations	209,323	200,000	200,000		-	0.0%
Other Equipment	258,861	240,000	340,900	O	100,900	42.0%
Capital Total (FY17 \$2,551,000)	3,050,000	3,202,000	3,375,000		173,000	5.4%
Total Operating and Capital (FY17 \$17,786,000)	\$ 17,982,000	\$ 18,433,000	\$ 19,432,000		\$ 999,000	5.4%

Discussion of Budget Changes for FY20 and over the 3 Year Period

The Sheriff’s proposed operating and capital budget for FY20 requests a \$999,000 (5.4%) increase over the previous year. Over the 3 year period from FY17 to Proposed FY20, the Sheriff’s operating and capital budget has increased a total of \$1,646,000 (9.3%) or an annual average of \$548,667 (3.1%). The following table provides a 3 year recap of the operating and capital budget followed by a detailed explanation of changes that have occurred.

<u>SHERIFF'S OFFICE GENERAL FUND BUDGET</u>	ANNUAL YEAR OVER YEAR CHANGE			3 YEAR CHANGE	
	<u>FY2017/18</u>	<u>FY2018/19</u>	<u>FY2019/20</u>	<u>3YR TOTAL</u>	<u>AVERAGE ANNUAL</u>
<u>OPERATING</u>					
Dollar Change	\$ (303,000)	\$ 299,000	\$ 826,000	\$ 822,000	\$ 274,000
Percentage Change	-2.0%	2.0%	5.4%	5.4%	1.8%
<u>CAPITAL</u>					
Dollar Change	\$ 499,000	\$ 152,000	\$ 173,000	\$ 824,000	\$ 274,667
Percentage Change	19.6%	5.0%	5.4%	32.3%	10.8%
<u>TOTAL OPERATING AND CAPITAL</u>					
Dollar Change	\$ 196,000	\$ 451,000	\$ 999,000	\$ 1,646,000	\$ 548,667
Percentage Change	1.1%	2.5%	5.4%	9.3%	3.1%

OPERATING EXPENDITURES: As reflected in the table an \$826,000 operating expenditure increase is requested for FY20 after operating expenditures had been reduced and then remained flat over the past 2 years. Over the 3-year period since FY17, operating expenditures increased \$822,000 or 5.4%. Many operating expenditures have been reduced, which has mitigated the overall increase to an average annual increase of 1.8%, however, necessary increases in other areas have offset such reductions and require additional funding.

A Liability and Property Insurance is one of the agency's largest challenges, increasing a total of \$585,000 or 35% over the 3-year period. The largest increase is in Enforcement and Public Officials liability insurance at \$417,000; the result of both annual rate increases (FY18 = 7%, FY19 = 10%, and FY20 = 8%) and an adjustment in hazard classifications, which changed a significant number of civilian personnel formally classified as low and medium hazard to medium and high hazard based on job function in FY19. In addition, content insurance was reviewed with an overall increase of \$95,000 over the 3-year period since FY17. Auto liability has increased a net total of \$54,000 or 10.7% over the 3-year period. The increase in auto liability rates is offset by a decrease in the physical damage premium as a result of an aging fleet. The \$221,300 increase for FY20 results from an 8% increase in liability plus the true up of hazard classification change in FY19; a 10% increase in auto liability offset by a decrease in physical damage; and a true up of content insurance not previously budgeted.

B The Fuel budget has increased a total of \$385,000 or 42% over the 3-year period; while the budget for FY20 reflects a \$291,000 increase over the actual fuel costs in FY17 or 29%. This difference is a result of rising fuel prices during the 3-year period and the lag time involved in budget preparation. The Fuel budget is developed by taking the average gallons consumed per month at the estimated price per gallon. FY19 projected actual fuel costs are on target with the FY19 budget. The price per gallon has been modestly increased by 6% in development of the FY20 budget from \$2.27 to \$2.40 per gallon.

C Technology continues to be a critical tool in the performance of daily services and increasingly significant in the performance of investigations and proactive enforcement measures. The overall change in primary line items supporting technology net to no increase in the overall operating budget when comparing the 3-year period since FY17. Funds have been redirected from other line items to ensure that technology needs across the agency are met and life cycle replacement is achieved in a reasonable manner for critical infrastructure. The required increase in FY20 in the operating supplies line to support technology is to cover Microsoft Enterprise software licensing requirements. Technology Services is reviewing opportunities to change business to lower costs in this line item and in other line items such as Communications Services that should mitigate increases necessary in future budgets.

D Medical and Psychological exams are utilized for new hires, special team members, and as required. The increase results from vacancy rates, expansion of application to certain job classifications, and expansion for Post Exposure Nurse services.

E GPS monitoring activity has increased in FY19 with a projected annual estimate of \$406,000. The budget was lowered in FY19 based on lower activity experienced in FY18 with total costs at \$321,000. Monthly activity has been consistent since January 2019 necessitating a budgetary increase for FY20.

F Facility leases have increased as a result of normal leased property terms and conditions. Additionally, contractual services was adjusted upward to reflect the total for normal service contracts such as HVAC, pest control, grounds maintenance, and custodial. The majority of the increase is attributable to services required to fully support the agency's training facility, opened in 2017, whereby limited data was available to properly estimate full cost of the facility in preparation of FY19 budget estimates.

G Fleet services repair and maintenance budget was reduced significantly in FY18 from \$853,000 in FY17 as actual costs were reduced as the regularity of life cycle replacements were slowly increased back to a practical level, thereby lowering R&M requirements. The FY20 budget has been increased but not to the level of actual expenditures, since life cycle replacements anticipated over the next year should help to mitigate the need to fully adjust to current actual expenditures.

H Operating Supplies to include uniforms, protective equipment, outfitting equipment and other equipment are in continuous need of life cycle replacement based on manufacture expiration dates and general wear and breakage. An accounting change was made in FY20 to increase the line largely offset by the reduction in Operating Supplies: Special Operations to reflect a change internal administration of certain equipment. Operating Supplies: Ammunition is being reduced to reflect savings experienced due to an agency upgrade and standardization of officer issued handguns during FY19.

I Training includes costs associated with the agency's in-house training programs and registration fees for attendance of training events. Included is the cost associated with employees maintaining minimum training standards to perform essential job functions.

CAPITAL OUTLAY: As reflected in the table a \$173,000 increase is requested for FY20 in capital outlay, this reflects the third year of requested increase for a total of \$824,000 over the 3-year period since FY17. Adequate funding levels ensures fleet, technology and other vital equipment is renewed and replaced in a systematic manner based on life-cycle requirements and ensures continuity of services to the public. Based on today's costs and equipment, the \$3,375,000 requested in FY20 is adequate to level fund normal capital replacement for the agency.

J Fleet capital outlay is important to the efficient operation of the agency as scheduled replacement minimizes operational down-time, reduces the number of spares required and reduces overall maintenance costs. The agency currently has 80 vehicles with milleage between 95,000 and 125,000 miles and 48 vehicles with milleage exceeding 125,000 miles.

K Aviation capital outlay will provide funding of the continued debt service payment on Alert 1 and the first major inspection and component replacement overhaul after 6 years and 3,000 flight hours on Alert 2. The overhaul is estimated at \$195,000 and is offset by a corresponding \$51,000 reduction in the repair & maintenance operating budget for this year. Additionally, funding is included to upgrade the radio system in Alert 2 for compatibility with the new Motorola radio deployment.

L Technology capital outlay includes normal lifecycle replacements for computers, routers, switches, servers, livescan machines and security equipment. Additionally, the request includes an upgrading the network to a different platform that will provide more reliability, reduce the number of servers required, increase storage capacity, and provide for flexibility. The return on the upfront investment is a minimum of \$200,000 over the next 5 years.

O Other Equipment includes a variety of equipment. Funding is also included to upgrade and replace equipment for Forensic Services, as well as provide for life-cycle replacement of tactical and surveillance equipment.